

**Village of Spencerville
Council Meeting Minutes
June 16, 2014**

The Spencerville Village Council met in regular session on Monday, June 16, 2014 at 7:00 p.m. in Council chambers with Mayor John P. Johnson presiding. Mayor Johnson led the pledge of allegiance. Responding to roll call was Mike Bice, Greg Leidy, John Miller, John Medaugh and Greg Hover. Absent was Phil Briggs. Also in attendance was Village attorney Jason Flower, Village Administrator Sean Chapman, Police Chief Darin Cook and Clerk/Treasurer Dawn Bailey.

G. Leidy moved to approve the minutes of the June 2nd meeting and J. Miller seconded the motion. Roll was called; motion passed unanimously.

There were no ordinances or resolutions on the agenda for the meeting.

G. Hover moved to pay bills in the amount of \$43023.34 and G. Leidy seconded the motion. Included in the bills was the premium for the overall general liability insurance and J. Medaugh questioned if that was put out for bid every year. Adm. Chapman explained that the premium is set for a 3 year period and that he has had other insurance agencies present bids in the past that were higher. The premium is \$21,785 and is a little lower than last year and will increase some when the new water treatment plant is added to the policy. Roll was called; motion passed unanimously.

Old Business

Discussion was held regarding the "cleaning blitz" which was June 3rd. The Mayor said some residents told him they would like more notice in the future and he reminded them that they can put out items on a weekly basis with the regular garbage.

Mayor Johnson also issued a reminder about the Summerfest which will be held in town on June 26th, 27th and 28th.

New Business

The 2015 Tax Budget hearing was scheduled for Monday, July 7th at 6:55 p.m. prior to the regular Council meeting. Council was given a proposed tax budget copy to review prior to approval.

Police Report

Chief Cook told Council that he had received complaints about door to door salesmen trying to sell Kirby sweepers being too aggressive. When asked about a soliciting permit they couldn't produce one and Cook asked them to leave town and not come back. The Chief said he is going to implement a 24 hour waiting period when solicitors apply for a permit so that he can do a background check.

Adm. Chapman will take pictures of cruiser 601 to put on GovDeals auction site; Mayor Johnson asked Cook if the lettering and decals will be removed prior to selling it. Cook initially said the purchaser needed to remove them but then said he would check into taking them off before selling the cruiser.

Administrator's Report

Adm. Chapman presented a written report to Council which was also discussed as follows:

WTP update: The building is close to completion and the HVAC and electrical contractor will perform their part of the project. The nano skid will be delivered around June 23rd. Chapman expects the building to be secure by the end of this week.

The Aqua-Line leak detection discovered five leaks and they have been put on the schedule to repair; three have been repaired as of this meeting.

Chapman and employee Dan Burnett inspected the area at Dollar General for a proposed sidewalk installation and noted a few concerns. They are estimating 7 yards of concrete will be needed, a speed limit sign needs to be relocated, a catch basin should be installed, and they will need to work with Dollar General on several issues including relocating their existing irrigation system. Chapman has made contact with GBT Realty, the property owner and they need to review the proposal before committing to the project.

AEP has gotten all the preliminary information they need to write up the proposal to relocate various poles and guy wires for the canal trail project. Contact has been made with Douglass Degen of the Allen County Engineer's office to inquire about any needed permit; no response to date. Beth Seibert of the Allen Soil and Water Conservation District is drafting a storm water pollution prevention plan which will save us a few thousand dollars. After the plan is complete, Chapman will submit an application to the OEPA for approval and then ODNR will be able to proceed with the project.

Preparations will be made for the Summerfest in the next two weeks and maintenance projects such as durapatching streets, straightening signs posts and painting fire hydrants are being completed.

Contact was made with Gateway Tank for some maintenance work that needs to be completed on the water tower. Chapman gave some history to Council saying that the tower was built in 2006 and a five year inspection showed rust in the interior of the tank. Gateway will perform the maintenance free of charge but will do so in 2015 after the new water treatment plant is on line.

Chapman has received a proposal to implement a storm water utility plan for around \$20,000 and would like to discuss this during the budget meetings for 2015.

Committee Reports

Finance: G. Hover reported on the meeting held June 9th. The meeting was started with Clerk/Treasurer Dawn Bailey explaining the financial recording system to the committee to help them better understand the process. The tax budget was also discussed. The committee will consider a request for employee raises; no recommendation at this time. Hover asked Adm. Chapman and Chief Cook to think about large purchases to be included in their 2015 budgets.

Utilities: John Medaugh said he received a call from a resident stating that our garbage hauler, Allen County Refuse, is mixing recycle with the regular garbage when they pick up weekly. Medaugh went on to say that this is the home of The Dumpbusters and we should try to encourage and enforce recycling and asked the Mayor if our contract with ACR stipulates how they are to pick up recycling and garbage. Mayor Johnson responded that the contract doesn't dictate how they should pick it up, but only that they are to pick up recyclable materials and regular garbage. He also told Council that he sent a letter to ACR a few weeks ago regarding this problem and ACR employees were reprimanded; since then there has been a turnover in the employees. Both Adm. Chapman and Mayor Johnson are in constant contact with the hauler and every complaint received is passed on to ACR. Residents are encouraged to contact the utilities department with any complaints.

Other

Mayor Johnson reported that at the Planning Commission meeting on June 3rd they reviewed many permits and violations. The biggest issue they are dealing with at this time are people building within utility easements, which is not allowed. Also discussed was the zoning for the old flower shop on E. Fourth St.; the realtor who has it listed for sale wanted to know how to market the property. The property is zoned R2 however, a conditional use permit or variance could be applied for if desired. The next Planning Commission meeting is scheduled for July 1, 2014 at 6:00 p.m. in Council chambers.

The Mayor issued an invitation for anyone interested in helping to clean up the canal and downtown area over the next two weeks in anticipation of Summerfest and all the visitors coming to town for the festivities.

The meeting adjourned at 8:05 p.m.

APPROVED: _____
John P. Johnson, Mayor

ATTEST: _____
Dawn R. Bailey, Clerk/Treasurer