

**Village of Spencerville  
Council Meeting Minutes  
Monday, December 8, 2014**

The Spencerville Village Council met in regular session on Monday, December 8, 2014, at 7:00 p.m. in Council chambers with Mayor John P. Johnson presiding. Mayor Johnson led the pledge of allegiance. Responding to roll call was Mike Bice, Greg Leidy, John Miller, Phil Briggs, John Medaugh and Greg Hover. Also in attendance were Village attorney Jason Flower, Village administrator Sean Chapman, Police Chief Darin Cook and Clerk/Treasurer Dawn Bailey.

J. Miller moved to approve the minutes of the November 17<sup>th</sup> meeting and G. Hover seconded the motion. J. Miller yea, G. Hover yea, M. Bice yea, G. Leidy pass, P. Briggs pass, J. Medaugh yea. 4 yeas, 2 pass, motion passed.

M. Bice moved to accept the November financials from the Clerk/Treasurer and J. Miller seconded the motion. Roll was called; motion passed unanimously.

**Ordinances/Resolutions**

**Ordinance #14-33 Establishing Uniform Allowances for Village Employees**

J. Miller moved to suspend the rules and pass #14-33 on its second reading; M. Bice seconded the motion. Roll was called; motion passed unanimously.

**Ordinance #14-34 Setting Employee Contributions for Employee Medical Insurance, Medical Gap Insurance and Life Insurance**

J. Miller moved to suspend the rules and pass #14-34 on its second reading; M. Bice seconded the motion. Roll was called; motion passed unanimously.

**Ordinance #14-35 Establishing Wages and Salaries for Employees of the Village of Spencerville and to Repeal Section Three of Ordinance #12-37**

M. Bice moved to suspend the rules and pass #14-35 on its second reading; J. Miller seconded the motion. Roll was called; motion passed unanimously.

**Resolution #14-36 To Modify Appropriations and Transfer Funds Within the General Fund and Water Operating Fund**

J. Miller moved to suspend the rules and pass #14-36 on its first reading; M. Bice seconded the motion. Roll was called; motion passed unanimously.

**Resolution #14-37 Authorizing Approval of the Minutes from the Tax Incentive Review Council Based on the Recommendations of the Tax Incentive Review Council and Declaring an Emergency**

M. Bice moved to suspend the rules and pass #14-37 on its first reading as an emergency; G. Leidy seconded the motion. Roll was called; motion passed unanimously.

**Ordinance #14-38 Amending and Adopting the Fee Schedule for the Village of Spencerville**

G. Leidy moved to place #14-38 on its first reading; G. Hover seconded the motion. Roll was called; motion passed unanimously.

P. Briggs moved to pay bills in the amount of \$10513.28; G. Hover seconded the motion. Roll was called; motion passed unanimously.

There was no Old Business discussed.

**New Business**

Chief Cook brought to Council's attention the property located at 631 N. Broadway and the dilapidated state of the house and suggested Council take some kind of action to

correct the problem. Mayor Johnson said there is a process already in place to deal with situations that fall into that category.

**Police Report**

Chief Cook said things have been quiet and he had nothing to report.

**Administrator's Report**

Adm. Chapman presented a written report to Council which was also discussed as follows.

WTP Update: Chapman reported that the plant is operating well and that Jim Cave, the operator, has a good grasp on the duties and he's developing maintenance schedules. The final pay applications have been processed.

A large order for water line repair clamps was placed for 2015. After research was done, it's been determined that higher concentrations of gas chlorine fed into the system will become corrosive to the water lines. Water line leaks have been reduced after stopping the use of gas chlorine.

Chapman will be in training in Columbus on Dec. 11<sup>th</sup> and 12<sup>th</sup> to obtain hours for his wastewater certification.

More water main line breaks were repaired, including one on SR 117 on N. Main and Sixth Streets.

Discussion ensued about the Safe Routes to School sidewalk extension project. Adm. Chapman explained that after contacting ODOT, who is the lead agency on the project, he was told that our share of the project would be approximately \$40,000, which is almost twice what he had anticipated. The project calls for installation of 5' wide sidewalks along the north and south sides of Second Street from Elizabeth to the east dead end, only where there are no existing sidewalks. It also includes the installation of crosswalks and a culvert extension on Second Street between Elizabeth and Reynolds. Initially, the project was estimated at around \$95,000 with a grant of about the same. Chapman opined that it would be cheaper for the Village to perform this project ourselves for about \$2,500 or to bid it out at a cost of about \$10,000. After talking with ODOT, they recommended Council set a maximum amount for the Village share and ODOT would try to work the project based on that amount. Mayor Johnson expressed his thoughts, wondering how ODOT would handle in-kind labor, such as volunteers, to pour the concrete. Chapman will check with ODOT. He has asked ODOT to put the project on hold until he could discuss the issue with the Mayor and Council; he did not know if there would be a penalty involved with cancelling the project with ODOT. J. Medaugh moved to set a cap of \$20,000 for the Village's share of the project; P. Briggs seconded the motion. J. Medaugh yea, P. Briggs yea, M. Bice nay, G. Leidy yea, J. Miller yea, G. Hover yea. 5 yeas, 1 nay; motion passed.

The auxiliary engine and right angle drive from well #2 sold on GovDeals for \$197.00.

A reminder that there is a public hearing for the Allen County Board of Health on Dec. 12<sup>th</sup> at 8:00 a.m. to hear comments about the proposed increases in various license fees, including swimming pools.

Chapman reported he still has not heard anything back regarding the Dollar General sidewalks.

Chapman reported that he has completed the town-wide regulatory sign inventory; there are approximately 750 signs within the Village corporation limits.

**Committee Reports**

**Finance:** G. Hover reported that the committee met for final 2015 budget review on December 1<sup>st</sup>. Clerk/Treasurer Bailey told Council she would have the Temporary Appropriation Ordinance for consideration at the meeting on December 22<sup>nd</sup>.

No other reports were given and no meetings scheduled.

**Other**

J. Medaugh reported that the November and December meetings for the CIC were cancelled.

Mayor Johnson reported that the Planning Commission met December 2<sup>nd</sup> however; there weren't enough members for a quorum. The PMC and Zoning Administrator's did give updated reports. There was a tentative zoning review meeting scheduled for December 16<sup>th</sup>.

The Mayor also reported in regards to the canal corridor group that the deadline for the grant application was December 8<sup>th</sup> however, the committee has chosen to wait until the first of the year after more information is gathered to make application.

The meeting was adjourned at 8:00 p.m.

APPROVED: \_\_\_\_\_  
John P. Johnson, Mayor

ATTEST: \_\_\_\_\_  
Dawn R. Bailey, Clerk/Treasurer