

Application for Water/Sewer/Garbage Service

Today's Date: _____

Account Number: _____

Name: _____

Verification: Social Security Number: _____

Drivers License # or ID #: _____ (Attach copy of a photo ID to back.)

Moving to: Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____

Work Phone: _____ Employer Name: _____

Cell Phone: _____

E-mail Address: _____

Garbage: YES NO (Residential Accounts Only)

Please start service on _____ at _____ a.m. / p.m.

Does the water service need turned on YES NO JUST READ METER

Did you have water service in the Village before? YES NO

If you please list all addresses _____

Is this property a rental? YES NO

If Rental please fill out below: **(You will also need to turn in a Landlord/Tenant "Move in" Agreement form in order to get water in your name. The landlord is to have given this to you and it must have their signature on it.)** Please attach form.

Owner's Information Name: _____

Address: _____

City/State/Zip Code: _____

Phone #: _____

Moving from: **(If you are a tenant, you will also need to turn in a Landlord/Tenant "Move out" Agreement form in order to get water out of your name. The landlord is to give this to you and it must have their signature on it.)**

Address: _____

City: _____ State: _____

Phone: _____

Forwarding Address: _____

City/State/Zip: _____

Phone #: _____

Please end service on _____ at _____ a.m. / p.m.

Do you want the water service shut off? YES NO JUST READ METER

I, the undersigned, do understand and agree that:

- 1.) All utility bills are due and payable to the Village of Spencerville by the 20th of the month billed.
- 2.) Non-payment of bills when due will result in discontinuance of service.
- 3.) That in the case where I am purchasing a property, past due unpaid bills created by the prior occupants must be paid in full before utilities will be transferred, and that certain charges, if not paid can and will be certified to the Allen County Auditor for addition to the property taxes.
- 4.) The use of these services shall conform to the Rules and Regulation of the Village of Spencerville Utility Department. Upon signing this document the service applicant agrees to the indicated conditions regarding the provisions of the service.

Applicant's Signature _____

Date _____

Spencerville Water Dept. Use Only:

New Account Number: _____

Faxed to: _____

Time: _____ AM / PM

OK BY: _____

Date: _____

BY: _____